

MINUTES

BRENHAM COMMUNITY DEVELOPMENT CORPORATION

December 8, 2022

A regular meeting of the Brenham Community Development Corporation was held on Thursday, December 8, 2022 at City Hall, Conference Room 2A, 200 W. Vulcan, Brenham, Texas beginning at 7:30 a.m.

Board members present were Darrell Blum, John Hasskarl, Ken Miller, Jim Kolkhorst, and Charles Moser

Board members absent: Bill Betts and Gary Crocker

City of Brenham staff members present were Carolyn Miller, Jeana Bellinger, Dane Rau, Stacy Hardy, Tammy Jaster, and Casey Redman.

Others present: None.

- 1. Chairman Charles Moser called the meeting to order**
- 2. Invocation and Pledges to the U. S. and Texas Flags – City Manager Carolyn Miller**
- 3. Discuss and Possibly Act Upon Minutes from the September 8, 2022 Regular Meeting and November 17, 2022 Special Meeting**

A motion was made by John Hasskarl and seconded by Darrell Blum to approve the minutes from the September 8, 2022 Regular Meeting and the November 17, 2022 Special Meeting.

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Absent
Board Member Gary Crocker	Absent
Board Member John Hasskarl	Yes
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

4. Discuss and Possibly Act Upon the Election of a Vice-Chairperson for a Term of Two Years, Expiring on December 31, 2024.

City Secretary Jeana Bellinger advised the Board that Article III, Section 3.02 of the Brenham Community Development Corporation By-Laws indicates that the Board shall appoint a Vice-Chairperson by January 31 of each year, for a term of two (2) years.

A motion was made by John Hasskarl and seconded by Ken Miller to appoint Darrell Blum as Vice-Chairperson.

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Absent
Board Member Gary Crocker	Absent
Board Member John Hasskarl	Yes
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

5. Discuss and Possibly Act Upon FY2021-22 Fourth Quarter Financial Statements.

Director of Finance Stacy Hardy presented this item to the Board. Hardy explained the following details about the financial statements:

Sales Tax Revenue

- Sales tax revenue increased by 3% over the prior year. FY22 ended the year favorably at \$2,289,219, which is \$349,984 or 18% ahead of budget and \$297,829 or 15% above prior year.

Financial Statements – Fund 250

- Economic Development: Shows a total surplus of \$936,045 for FY22, increasing fund balance for this operation to \$1,338,602. All operating expenditures are within budget.
- Recreation: Ended the year with a total surplus of \$431,464 and a fund balance of \$1,305,310. Seventeen (17) projects were funded with all but four (4) being completed. A total of \$265,000 for Brenham Family Park infrastructure costs was transferred to the BCDC Capital Projects Fund in FY22.

BCDC Capital Projects – Fund 252

- A fund balance of \$1,103,682 remains for Brenham Family Park project expenditures. BCDC has not yet received the \$750,000 Texas Parks and Wildlife grant funding.

A motion was made by Jim Kolkhorst and seconded by John Hasskarl to approve the FY2021-22 fourth quarter financial statements as presented.

Chairman Moser called for a vote. The motion passed with the Board voting as follows:

Chairman Charles Moser	Yes
Vice Chairman Darrell Blum	Yes
Board Member Bill Betts	Absent
Board Member Gary Crocker	Absent
Board Member John Hasskarl	Yes
Board Member Jim Kolkhorst	Yes
Board Member Ken Miller	Yes

6. Board and Staff Updates

- **Economic Development – Susan Cates**
 - No update.
- **Parks and Recreation - Dane Rau**
 - Brenham hosted 29 tournaments for various sporting events in 2022; there are 44 booked for 2023.
- **Administration – Carolyn Miller**
 - Reviewed 2023 meeting dates (1/19, 4/6, 8/3, 11/2) and advised that calendar invites would be sent out to the Board.

The meeting was adjourned.

Charles Moser

Charles Moser
Chairman

ATTEST:

Jeana Bellinger

Jeana Bellinger, TRMC, CMC
City Secretary/BCDC Secretary